



SAURASHTRA MEDICAL CENTRE  
**C. U. SHAH PHYSIOTHERAPY COLLEGE**

(Accredited with Grade B+ by NAAC 2017)

**C. U. SHAH MEDICAL COLLEGE CAMPUS**

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF MEETING ( FIRST MEETING OF IQAC)**

Meeting of the IQAC Committee was held today on 23/01/2018 in first floor ,seminar hall of C.U.Shah physiotherapy college, C.UShah medical campus, surendranagar at 12:00 pm Dr.Reji K Samuel ,Principal and Chairman of the Committee welcomed all members of the committee and highlighted the importance of IQAC Committee for maintaining and improving quality of education in the institute. Coordinator of the IQAC Viceprincipal. Dr.D.Sathiyavani briefed the members with respect to the scope and the responsibility of the committee.

**Name of the Attendees:** Shri. Hemanthbhai M.Shah, Shri.Nileshbhai doshi, Shri.Parushbhai k vora, Dr.Reji K Samuel, Dr.D.Sathiyavani, Dr. Leena R, Dr. N. Ramesh, Dr. E.R. Kamalakannan, Dr.Priyaranjan Chaudhary, Mr.Virendra vyas, Dr. kalpesh vasani, Dr. Komal anil otwani, Dr.Souparnika Naveen, Ms.Riddhi vyas, Mr.Mehul vora, Mr.Hemang shah.

In the meeting held on 23<sup>rd</sup> Jan, 2018, Composition of IQAC was done ,the following members were selected and committee composed as per the new guidelines for the IQAC and finalized members as follows:

**COMPOSITION OF THE CUSPC -IQAC ( 23-1- 2018)**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Designation in IQAC</b>
1	Shri.Hemantbhai M.Shah	Hon'ble Secretary	Member from management
2	Shri.Nileshbhai Doshi	Hon'ble Trustee	Nominee from employers
3	Shri.Parasbhai K.Vora	Industrialist	Nominees from local society
4	Dr. Reji K Samuel	Principal	Chairman
5	Dr.D.Sathiyavani	Vice principal	Coordinator
6	Dr.Leena R	Associate prof	Faculty member
7	Dr.N.Ramesh	Associate prof	Faculty member
8	Dr.Kamala kannan	Associate prof	Faculty member
9	Dr.Priyaranjan	Associate prof	Faculty member
10	Dr.Urmi bhatt	Assistant prof	Faculty member
11	Mr.Virendra Vyas	Librarian	Librarian
12	Dr.Kalpesh Vasani	PG-Alumni	Student alumni
13	Dr.Komal Anil Otwani	PG-Alumni	Student alumni
14	Ms.SouparnikaNaveen	(Intern)	Students members
15	Ms.Riddhi Vyas	( Third BPT)	Students members
16	Mr .Mehul Vora	Senior Adm staff	Senior administrative officer
17	Mr.Hemang Shah	Senior Adm staff	Senior AO

1. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process; Dr.Reji K Samuel
2. Arrangement for feedback responses from students, parents and other stakeholders on quality- related institutional processes; Dr.D. Sathiyavani
3. Dissemination of information on the various quality parameters of higher education; DR.R.Kamalakaran
4. Organization of inter and intra University workshops, seminars on quality related themes and promotion of quality circles; DR.N.Ramesh
5. Documentation of the various programmes/ activities of the institute, leading to quality improvement; Dr. Leena R

6. Acting as a nodal agency of the University for coordinating quality related activities, including adoption and dissemination of good practices; ; Dr.Reji K Samuel
7. Development and maintenance of Institutional database through MIS for the purpose of maintaining/ enhancing the institutional quality; DR.R.Kamalakannan
8. Preparation of the Annual Quality Assurance Report (AQAR) of the institute based on the quality parameters/ assessment criteria by the relevant quality assurance body (like NAAC, AISHE) in the prescribed format: Dr.Reji K Samuel & Dr.D. Sathiyavani

**Staff Work distribution related to AQAR**

S.NO	PART- A	FACULTY NAME
1	Data of the Institution	Dr. Reji K Samuel (PT)

S.NO	PART-B - CRITERIAN WORK	FACULTY NAME
1	C-1-Curricular Aspects	Dr. D.Sathiyavani(PT) Dr. Keni vora(PT)
2	C-2-Teaching-Learning And Extension	Dr.R.Kamala kannan (PT) Dr.Bhavika gohel (PT)
3	C-3-Research,Consultancy And Extension	Dr. N.Ramesh (PT) Dr. Hema shree(PT)
4	C-4-Infrastructure And Learning Resources	Dr. Urmi bhatt(PT) Dr. Brinda joshi (PT)
5	C-5-Students Support And Progression	Dr.Leena R(PT) Dr.Ankita (PT)
6	C-6-Governance,Leadership And Management	Dr.Priyaranjan(PT) Dr.Megha bakshi(PT) Dr.Hemashree (PT)
7	C-7-Innovation And Best Practice	Dr.Vijay kumar(PT) Dr.Monica (PT)

*Dr.D.Sathiyavani*

**Dr.D.Sathiyavani**  
**IQAC-Coordinator**